

**Friends’ School Lisburn**

**EQUAL OPPORTUNITIES MONITORING**

**PLEASE COMPLETE ALL SECTIONS OF THIS FORM**

**Post: ICT Manager**

Friends’ School Lisburn is committed to equality of opportunity for all job applicants regardless of sex, marital status, perceived religion, ethnic origin and disability. The School selects those suitable for employment solely on the basis of merit. The School has agreed that all applicants should be requested to complete a monitoring form in order to ensure the effective implementation of its Equal Opportunities Policy. Your support in this is sought.

**PLEASE PROVIDE THE FOLLOWING INFORMATION:**

Please tick the appropriate box.

1 Are you employed by Friends School Lisburn at present? Yes No

2 Sex Male Female

3 Marital Status Single Married Other

4 Religious Affiliation/Community Background

The School is required by the Fair Employment (Northern Ireland) Act 1989 (as amended), to monitor the perceived religious affiliation or community background of both its employees and applicants for employment. Whether or not you are from Northern Ireland, you should answer the question below by indicating which community or religious background you might be perceived to come from. Even if you no longer practise any religion, the Fair Employment Act 1989 still obliges the School to classify your perceived religious affiliation/community background, in order to monitor the effectiveness of our policy on equality of opportunity, not simply in recruitment terms but as part of an ongoing exercise for all our employees. Therefore, although your response below may not reflect any current personal religious belief which you hold, please bear the above points in mind when you complete the form.

Please indicate your perceived religious affiliation/community background by ticking one of the boxes below:

Protestant Roman Catholic Neither

Did you receive your primary/preparatory education in Northern Ireland? Yes No

5 If you are currently residing in Northern Ireland, please state your full postcode

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6 Disability:

 The Disability Discrimination Act 1995 defines disability as:-

*“..... a physical or mental impairment which has a substantial and long term*

*effect on a person’s ability to carry out normal day to day activites.”*

1. Having read the above definition, do you consider you have a disability? (please tick a box)

YES NO

 (b) If YES please indicate the nature of your disability by ticking the appropriate box(es).

 01 Dyslexia 07 Unseen disability eg diabetes,

 epilepsy, asthma

 02 Blind/partially sighted 08 Speech

 03 Deaf/hearing impairment 09 Dexterity

 04 Mobility/Wheelchair user 10 Learning disability

 05 Personal Care support 11 A disability not listed above,

 please specify

 06 Mental Health difficulties

7 Ethnic Origin: please tick the appropriate box

 10 White - European 32 Pakistani

 11 White - Non European 33 Bangladeshi

 21 Black - Caribbean 34 Chinese

 22 Black - African 39 Asian - Other

 29 Black - Other 40 Irish Traveller

 31 Indian 80 Other (please specify)

**PLEASE EMAIL YOUR COMPLETED FORM IN A SEPARATE EMAIL TO** **monitoring@friends.lisburn.ni.sch.uk**

**DO NOT** PUT YOUR NAME ON THIS FORM

Access to this information will be strictly controlled and will not be available to those considering your application for employment. Monitoring will involve the use of statistical summaries of information in which the identities of individuals will not appear. The information will not be available for any purpose other than equal opportunities monitoring.

The information will subsequently be transferred to the monitoring system operated for the School by the Equal Opportunities Unit. There, it will be strictly controlled in accordance with an agreed Code of Practice. Please note that it is an offence for any person knowingly to give false information to another who is seeking that information in order to make a monitoring return.